



## PSSP Executive Positions - D-25 OSSTF

PSSP Executive Officers	Nominations
President:	_____
Vice-President	_____
Treasurer:	_____
Secretary:	_____
Chief Negotiator:	_____
Member at Large #1:	_____
#2:	_____
#3:	_____
SEAC Representative: <i>(Monthly SEAC mtgs)</i>	_____
Educational Services Officer: <i>(Helps with PD, news to members, 1 conf./year)</i>	_____
JOHS Officer: Health and Safety <i>(Meets with D-25 H&amp;S Committee Monthly)</i>	_____
Pay Equity Officer: <i>(PSSP member - non-voting)</i>	_____
Collective Bargaining Committee <i>(For 2011-2012, need at least 2 from each discipline)</i>	Volunteers
Status of Women/Human Rights <i>(District committee meets 4 times year)</i>	Volunteers
Political Action Committee (PAC) <i>(October Election readiness main focus District PAC meetings 4 x - may attend them)</i>	Volunteers
Partnerships Committee (Outside Agencies) <i>(Meets with President &amp; Superintendent 3-4 times per year)</i>	Volunteers

Executive meetings are held the last Wednesday of the month (usually about 8/yr).

## Description of Executive Positions

### Voting

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|---|--|
| 1 President                               | Speaks for bargaining unit, correspondence, signing authority, committee member<br>Member of Provincial Council (5 meetings in Toronto)<br>Coordinates Labour Management Meetings<br>Outside Agency Central Committee      |
| 2 Vice-President                          | Fills in for president, signing authority,<br>Anti-Harassment Officer,<br>Helps in Planning of Professional Development  |
| 3 Treasurer                               | Prepares budget, monitors spending, co-ordinates with Jenn Haight, signing authority<br>Consults with PD planning (No Accounting skills)   |
| 4 Secretary                               | Records notes/minutes of meetings<br>Advises Executive<br>Supports Communications  |
| 5 Chief Negotiator                        | Chairs the Collective Bargaining Committee -prepares brief<br>Handles Grievances<br>Polls members about new contract.<br>Attends CBC meetings (3 in Ottawa, 1 in Toronto)  |
| 6 Member at Large #1                      | <br>Represents discipline's views/news<br>Assists with Communications Committee<br>Represents Political Action Committee on Exec.<br>Represents Status of Women/Human Rights committee on Exec.                            |
| 7 Member at Large #2                      |  |
| 8 Member at Large #3                      |  |
| 9 Educational Services/<br>Communications | Chairs the Communications Committee - news bulletins<br>Attends District Communications Committee (~3 per year)<br>Attends Ed. Services Conference (1 per year - Toronto?, Ottawa?)<br>Helps plan Professional Development |
| 10 SEAC                                   | Represents PSSP at SEAC meetings (about once per month- Alternate with Pres.)  |
| 11 JOHS Officer                           | Represents PSSP at the JOHS Committee meetings with Board. Monthly meetings.<br>Advises PSSP Executive on H & S issues.  |

### Non-Voting

- |                       |   |
|-----------------------|---|
| 12 Pay Equity Officer | Represents PSSP in Pay Equity Maintenance Reviews<br>Consults with PSSP Executive<br>Co-ordinates with Chief Negotiator<br><br>Collective Bargaining Committee (min. 2 from each discipline)<br>Communications/Ed. Services Committee ( min. 1 from each discipline)<br>Joint Occupational Health & Safety Committee (min. 1 from each discipline)<br>Pay Equity Committee (min. 2 from each discipline - Under Pay Equity Officer)<br>Political Action (Lobbying, saving PSSP jobs - min. 1 from each discipline)<br>Status of Women/Human Rights Committee ( are members of District Committee) |
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