



## PSSP Executive Positions - D-25 OSSTF

PSSP Executive Officers	Nominations
President: (Two year Term 2019*)	_____
Vice-President	_____
Treasurer:	_____
Secretary:	_____
Chief Negotiator: (Two Year Term 2020*)	_____
Member at Large #1:	_____
#2:	_____
#3:	_____
SEAC Representative: <i>(Monthly SEAC mtgs)</i>	_____
Educational Services Officer: <i>(Helps with PD, news to members, 1 conf./year)</i>	_____
JOHS Officer: Health and Safety <i>(Meets with D-25 H&amp;S Committee Monthly)</i>	_____
Pay Equity Officer: <i>(PSSP member - non-voting)</i>	_____
Collective Bargaining Committee <i>(For 2011-2012, need at least 2 from each discipline)</i>	Volunteers
Status of Women/Human Rights <i>(District committee meets 4 times year)</i>	Volunteers
Political Action Committee (PAC) <i>(October Election readiness main focus District PAC meetings 4 x - may attend them)</i>	Volunteers
Partnerships Committee (Outside Agencies) <i>(Meets with President &amp; Superintendent 3-4 times per year)</i>	Volunteers

\*If Constitutional Amendments are Passed.

## Description of Executive Positions

### Voting

1 President	Speaks for bargaining unit, correspondence, signing authority, committee member Sits on District 25 Executive Council Member of Provincial Council (5 meetings in Toronto) Coordinates Labour Management Meetings Central Partnership Committee - Outside Agency								
2 Vice-President	Fills in for president, signing authority, Anti-Harassment Officer, Helps in Planning of Professional Development								
3 Treasurer	To attend PSSP Executive meetings To attend District Finance Committee meetings To chair the PSSP Budget Committee With the Budget Committee, draft a Budget for the Annual General Meeting To receive and track PSSP Unit expenses To review all requisitions and approve as appropriate Be available to attend the District Office to sign documents as needed. To coordinate with the District 25 Office Administrator To inform the PSSP Executive of the current account status To report to the PSSP Executive about the District Finance Committee To receive and coordinate bot Local PSSP and Provincial Benevolent Fund Requests To Liaise with the Provincial Benevolent Committee as needed.								
4 Secretary	Records notes/minutes of meetings Advises Executive Supports Ed Services/Communications								
5 Chief Negotiator	Chairs the Collective Bargaining Committee -prepares brief Handles Grievances Polls members about new contract. Attends CBC meetings (3 in Ottawa, 1 in Toronto)								
6 Member at Large #1	<table border="0" style="border-collapse: collapse;"> <tr> <td style="border-left: 1px solid black; border-right: 1px solid black; height: 10px;"></td> <td>Represents discipline's views/news</td> </tr> <tr> <td style="border-left: 1px solid black; border-right: 1px solid black; height: 10px;"></td> <td>Assists with Communications Committee</td> </tr> <tr> <td style="border-left: 1px solid black; border-right: 1px solid black; height: 10px;"></td> <td>Represents Political Action Committee on Exec.</td> </tr> <tr> <td style="border-left: 1px solid black; border-right: 1px solid black; height: 10px;"></td> <td>Represents Status of Women/Human Rights committee on Exec.</td> </tr> </table>		Represents discipline's views/news		Assists with Communications Committee		Represents Political Action Committee on Exec.		Represents Status of Women/Human Rights committee on Exec.
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	Represents Status of Women/Human Rights committee on Exec.								
7 Member at Large #2									
8 Member at Large #3									
9 Educational Services/ Communications	Chairs the Communications Committee - news bulletins Attends District Communications Committee (~3 per year) Attends Ed. Services Conference (1 per year - Toronto?, Ottawa?) Helps plan Professional Development								
10 SEAC	Represents PSSP at SEAC meetings (about once per month- Alternate for Pres.)								
11 JOHS Officer	Represents PSSP at the JOHS Committee meetings with Board. Monthly meetings. Advises PSSP Executive on H & S issues.								

## **Non-Voting**

12 Pay Equity Officer

Represents PSSP in Pay Equity Maintenance Reviews  
Consults with PSSP Executive  
Co-ordinates with Chief Negotiator

Committees

Collective Bargaining Committee (min. 2 from each discipline)  
Communications/Ed. Services Committee ( min. 1 from each discipline)  
    Web Page, Facebook: individuals with flare, some time and an idea or two  
Joint Occupational Health & Safety Committee (min. 1 from each discipline)  
Pay Equity Committee (min. 2 from each discipline - Under Pay Equity Officer)  
Political Action (Lobbying, saving PSSP jobs - min. 1 from each discipline)  
    Any member may attend the D-25 PAC  
Status of Women/Human Rights Committee (are members of District 25 Committee)  
    Any member may attend the D-25 SW & HR