



**Executive Meeting November 14, 2017**

Present: Nancy Akehurst, Chris Goodsir, Margaret Elson, Melodie Gondek, Jacquie Hodgson, Lana Lotan, Kelly Mills, Saul Mogelonsky, Judy Soifer, Leif Walther

Regrets: John Grochot, Angela Scavone

1. Welcome, Call to Order  
The meeting was called to order at 5:05 p.m. by Nancy
2. Appointment of Chair/Anti-Harassment Officer  
Saul was the anti-harassment officer.
3. Indigenous Lands Statement/Pledge/Anti-Harassment Statement  
Read or deemed read.
4. Approval of Agenda.  
The agenda was adopted as presented.
5. Approval of Minutes  
The minutes from September 12, 2017 were adopted as presented.
6. Report from Provincial Office  
Written report from Cindy.  
Highlights:
  - Explanation of Central Agreement Implementation
  - OSSTF/FEESO Priorities 2017-2018 established, listed in Appendix A
7. Business Arising from the Minutes

**September 2017 Action Items**

Action Item	Action to be Taken	Responsibility Of	Target Date
Approved minutes	Post to website	Margaret	<b>COMPLETED</b>
Reports for executive meeting	Submit	Nancy/Leif/Judy Kelly/Lana	<b>COMPLETED</b>
Post-secondary scholarship	Develop draft policy	Nancy	Ongoing
Executive Group Activity	Discuss	All executive	<b>COMPLETED</b>
November PD for members	Get Started: Secure Board approval Book D25 Ed Centre Book OSSTF workshop	Leif/Saul	<b>COMPLETED</b>
Member Engagement funds	Discuss	All executive	<b>COMPLETED</b>
MSEF	Re-examine policy	All executive	Ongoing

- a. Role of Education Services Officer
  - Major role is chairing committee to organize Board wide PD day
  - Attends annual Education Services conference



- b. Post-Secondary Scholarship
    - \$1050 will be set aside to make three awards of \$350 per year
    - Requests can come from an ESP member in good standing; awards can go to an ESP member or dependent
    - A student can only receive the award once
    - Money disbursed on proof of registration
    - Bargaining unit executive to conduct random draw at the March meeting for current year students
    - Nancy will incorporate the revisions and the terms will be approved at the next meeting
  - c. Member Support Emergency Fund
    - Drop requirement for a financial statement
    - Make an application by submitting a letter outlining the situation
    - Nancy will incorporate the revisions and the terms will be approved at the next meeting
  - d. November PD Day
    - Joint D25/OCDSB workshop scheduled for November 24 in the training centre
  - e. Executive PD
    - To take place at an Escape Room on February 13, 2018 from 6-8:30
    - Random teams established in January
    - Escape first and then dinner
    - Judy/Jacquie to make arrangements
8. New Business
- a. AMPA delegation
    - Jacquie, Judy, Kelly, Leif, Margaret, Melanie, Nancy, Saul are available
    - Status of Angela, Lana is unknown; final decision next month
  - b. New Computer for Treasurer  
Moved by Saul, seconded by Lana  
BIRT the ESP Bargaining Unit purchase a new laptop with numeric keypad for use by the treasurer; not to exceed \$1,500 and coming from line 9236.  
Carried.
  - c. Newsletter
    - Articles from Nancy, Leif, Judy, Lana and Saul
    - Melodie featured in “Meet Your New Executive”
  - d. Member Engagement
    - Cards and Board Games Night on May 4, 2018 from 6 to 9 pm
    - Since it is “May the fourth be with you” there will also be Star Wars movies
    - Refreshments – pizza, popcorn and soft drinks
    - Door prizes
    - Nancy will submit the 2045 application for funding
9. President’s Report  
Written reports for October and November.  
Highlights:
  - Cindy and Jack will be making site visits in December
  - The Meet and Greet with Senior Staff in partnership with OCETFO and OCEOTA was very successful
10. Chief Negotiator’s Report  
Written reports for October and November.  
Highlights:
  - Call for members to join the OSTA CBC



11. Senior Executive Officers Report

**a. Vice-President's Report**

- Saul missed PAC meeting due to vacation

**b. Treasurer's Report**

- Kelly had a written report.

**c. Health and Safety Officer Report**

- Lana completed part 1 of certification
- Attended the Health and Safety Conference in Toronto with sessions on pandemics, violence in the workplace

**d. Educational Services Officer Report**

- Judy confirmed the location for PD Day on April 27 will be Colonel By

12. Executive Officer Reports

Jacque

- Attended the Meet and Greet for senior staff and agreed it was successful
- Joined the picket line at Algonquin College
- Off to Toronto to attend OFL next week

Melodie

- Has directed people who have problems to the union office

13. Adjournment

The meeting was adjourned around 7:40 p.m.

Next executive meeting  
**Tuesday, December 12, 2017 at 5:00 p.m.**  
**Location –9 Corvus Court**  
**Turkey Dinner!**

**Summary of Action Items from November 2017 executive meeting**

<b>Action Item</b>	<b>Action to be Taken</b>	<b>Responsibility Of</b>	<b>Target Date</b>
Approved minutes	Post to website	Margaret	ASAP
Computer	Purchase	Kelly	ASAP
ESpecially Yours articles	Send to Margaret	Judy / Lana / Leif / Melodie / Nancy / Saul	December 1, 2017
Reports for executive meeting	Submit	Judy / Kelly / Lana Leif / Nancy	December 11, 2017
MSEF	Finalize for approval	Nancy	December executive meeting
Post-secondary scholarship	Finalize for approval	Nancy	December executive meeting
AMPA delegation	Finalize	Nancy	December executive meeting
Member Engagement funds	2045 application for a Card and Game night May 4	Nancy	December executive meeting
Escape Room and dinner	Organize	Jacque/Judy	February executive meeting

